

Print instruction for: Dadi Janki - Classes of Wisdom 2019/20

You will need the following fonts installed in order for the book to print correctly:

Page header Font: **Helvetica Neue 11pt/12L with .5 Line under text**

Class headers Font: **Helvetica Neue Medium** (size varied)

Forward Font: **Caslon Pro semi bold. 11/16**

Class body text Font: **Minion Pro Regular. 12/15**

TOC Font: **Helvetica Neue Light 10/15**

Digital version

Just open the file: Dadi Janki - Classes of Wisdom 2019/2020 Digital Version

You will note the TOC is interactive, just click on the class title and you will be taken to that class. To return to the TOC just click on the page header.

Even though this version is the Digital Version we have left in the blank pages so if by chance you wish it can be printed on A4 or Letter size paper with settings depending on the printer type: We suggest using a laser printer with the ability to print double sided (Duplex)

Printer Settings

'Fill Entire Paper'

'Double sided'

Layout to '**Long Edge binding**'

Cover can be Printed separately. Use A4 or Letter (USA) cover art.

Print Version A5 or Half Letter (USA).

This version layout comes to you ready to print. How ever you will need to have some experience in printing this type of file and layout.

If you have a laser printer you can print the entire file with the settings

Printer Settings

'Fill Entire Paper'

'Double sided'

Layout to '**Short Edge binding**' or '**Flip on Short Edge**'

After printing you can just fold the entire print out add the cover and staple.

You can also choose to cut the entire print out down the middle, add the cover front and back and bind using a spiral binder or use the professional book binding method. Covers are supplied in separate files.

For more information or print help, send an email to: bkmedia@brahmakumaris.id